



JAY HAIZLIP

Ministry Request Form

Please complete this form and return it to patty@mysanctuarychurch.com

Church / Organization Details:

Host Church / Organization:

Director / Sr. Pastor/s:

Assistant:

Street Address:

City:

State:

Zip Code:

Email:

Website:

Telephone:

Fax:

EVENT INFORMATION:

Type of Event Requested: (Please Describe Briefly)

EVENT CONTACT INFO:

Event Contact (Name & Title):

Phone Number:

Email Address:

EXPECTED SIZE AND DEMOGRAPHICS OF AUDIENCE

Total Attendance:

Other, please specify:

SPEAKING INFORMATION

Please specify dates and times that you desire Jay Haizlip to come and speak.

Date(s) Requested:

Time(s) Requested:

FINANCIAL INFORMATION

- 1. Jay Haizlip usually receives an honorarium each time he speaks in addition to expenses associated to travel, lodging, and dining.**
 - A. What is the budgeted honorarium you are prepared to offer for this event?**
 - B. There is also a 500.00 deposit fee required to hold the date of your Event (payable to Jay Haizlip).**
 - C. This is non-refundable unless it is the Speaker who has to cancel.**
 - 2. We ask that you make all necessary travel and lodging arrangements for Jay Haizlip.**
 - A. Are you willing to cover the airfare (Business Class)/travel and lodging costs?**
 - B. Are you willing to cover a rental car?**
-

TRAVEL INFORMATION

- 1. What is the closest airport to the venue?**
 - 2. What is the distance between the venue and this airport?**
-

Signature: _____

Date: _____

*Please return completed form as soon as possible to:

Patty Dispenza
Executive Administrative Assistant
to Pastor Jay Haizlip

The Sanctuary Church
patty@mysanctuarychurch.com

If you have any questions, please do not hesitate to call.

P: [714.893.7437](tel:714.893.7437) ext. 201
www.mysanctuarychurch.com